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Work Package 1.2.6  
**BI Map of Work as Documented**

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| Vehicle Interaction Control Improvement Project | |
| **WBS Parent** | 1. VI Control Baseline (Phase 1) |
| **WBS Reference** | 1.2 Phase 1 Site VICE Baseline |
| **Work Package** | 1.2.6 BI Map of Work as Documented |
| **Package Owner** | Project Manager |
| **Owner Organisation** | Your Company |
| **Participants** | Project Manager, Project Team, site and divisional HSE personnel, selected operations personnel. |
| **Capability Required** | Knowledge of site organisational structure and accountabilities.  Knowledge of site operating conditions, Site and Company requirements (performance standards) and industry good practice for vehicle interaction controls. |
| **Description** | Prepare a ‘Work as Documented’ Vehicle Interaction Control Effectiveness Baseline based on documents, operational practices, and the knowledge and experience of allocated site roles.   1. Invite personnel who will be allocated mapping questions to a VICE Review Launch    1. Open by Senior Site Manager confirming an intent to improve vehicle interaction controls and when mapping answers need to be completed    2. Overview of the process    3. Example of how to complete questionnaire with emphasis on providing detailed information in Specification 2. Distribute questionnaires to roles, monitor progress, and provide support as required 3. Upload Business Input mapping question answers to Vehicle Interaction Control Management Sheets |
| **Completion State** | **A summary table detailing how 104 Business Inputs are specified, implemented, and monitored.**  **Business Input answers ready to upload into Control Management Sheets.** |
| **References**   * [Questionnaire example for Manager Mining](https://emesrt.org/wp-content/uploads/VICE-Mapping-Questions-for-Manager-Mining.docx) * [EMESRT VICI Project Guide](https://emesrt.org/wp-content/uploads/EMESRT-VICI-Project-Guide-2023.pdf) | |

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