Work Package 2.4.1

Progress Tracking Process

Vehicle Interaction Control Improvement Project

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| WBS Parent | 2. VI Control Effectiveness (Phase 2) |
| WBS Reference | 2.4 Restore Site VI Controls to Nameplate |
| Work Package | 2.4.1 Progress Tracking Process |
| Package Owner | Senior Site Operations Manager |
| Owner Organisation | Your Company |
| Participants | Project Manager, Project Team to prepare CFW Version 1.Selected operations personnel, site and divisional HSE personnel, representative CFw validation workshop participants. |
| Capability Required | Accountable Senior Operations Manager. |
| Description | Following WBS component 2.2 Site Baseline Validation:* Review the gaps in existing vehicle interaction controls identified in VICE Performance Baseline Version 2
* Identify patterns – design controls, operate controls, awareness controls etc.
* Identify practical and integrated approaches to address gaps e.g. changing or improving specifications, adjusting implementation focus, performance status tracking etc.
* Prepare an action plan to close gaps
* Present plan for management approval
* Implement the plan
* Track status
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| Completion State | **Action plan prepared.****Action plan implemented.** |
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**References**

* EMESRT Validation Workshop Control Sheets with participant comments
* Validation workshop comments analysis and report

 **Notes**

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**Future recommendations and feedback**

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