Work Package 3.2

Enhance VI Control Option Selection Process

Vehicle Interaction Control Improvement Project

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| WBS Parent | 3. VI Control Enhancement (Phase 3) |
| Work Package | 3.2 Enhance VI Control Option Selection Process  3.2.1 Option Use Case Analysis  3.2.2 Option Cost Benefit Analysis |
| Package Owner | Project Manager |
| Owner Organisation | Your Company |
| Participants | Project manager, project team, experienced operations personnel, site and divisional HSE personnel. |
| Capability Required | Oversight by project manager, project team and senior operations personnel. |
| Description | Use site and company process to format the outputs from WBS 3.1 VI Improvement Options Feasibility Scoping for senior manager review. Include details of the Use Case and Cost Benefit analysis for each improvement option.  Pre circulate the information before the review meeting and be prepared to answer questions covering:  **The Context** – explaining what the drivers are for change, current performance, baseline review findings, project impacts, management commitment etc.  **Business Case** – Why is this work important? How will it improve vehicle interaction control performance? What will it cost and what are the direct and indirect benefits?  **Current State -** How are things now? What needs to change?  **Target State –** If the option is supported what it deliver? What will be different? What is the value-add?  **Timelines -** how long to complete the initiative? What factors could slow progress? When is it required? Are there sequencing issues?  **Actions** – what are the key initiative actions?  **Resources** - Financial, how is this work funded? Coordination do we require support from multiple contributors to deliver outcomes? What specific resources are needed? Where will the resources come from? How will they be managed?  **Implementation Approach** - What are the critical hurdles that need to be overcome to complete the work?  **Operational Integration** - What changes for logistics, maintenance, support, etc, if the option is deployed? |
| Completion State | **A list of vehicle interaction control improvement projects approved by senior management supported by:**   * **Detailed project scopes** |
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**References**

* Outputs from WBS 3.1 VI Improvement Options Feasibility Scoping
* Site and Company project management procedures and processes

**Notes**

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**Future recommendations and feedback**

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